

CITY OF MORRIS APPLICATION FOR PARK SHELTER RESERVATION
RESIDENT \$ 25.00 (Must live within the City Limits of Morris)

NAME OF APPLICANT _____

ADDRESS OF APPLICANT _____

HOME PHONE _____ CELL PHONE _____

EMAIL ADDRESS _____

RESERVATION MADE FOR _____ DATE OF EVENT _____
(ORGANIZATION, COMPANY, FAMILY, ETC.)

CIRCLE THE SHELTER YOU WANT TO RESERVE:

- | | |
|-----------------------|-----------------------------|
| A. CHAPIN PARK | B. GOODWILL PARK |
| C. GOOLD PARK (LOWER) | D. GOOLD PARK WEST (UPPER) |
| E. LIONS PARK | F. WEST SIDE PARK – (MAIN) |
| | G. WEST SIDE PARK – (SMALL) |

STARTING & ENDING TIME OF RESERVATION:
(PARK HOURS ARE 6:00 A.M. TO 10:00 P.M. YOU MAY RESERVE FOR ANY TIME DURING PARK HOURS)

STARTING _____ ENDING _____

APPROXIMATE NUMBER OF PERSONS WHO WILL ATTEND: _____

I state that everything in this application is true and this reservation is for myself and no other party. I release the City, its employees and agents and all others from any and all liabilities including those which arise from negligence. I understand no alcohol is permitted in city parks. I have also received a copy of the park rules.

DATE _____ SIGNATURE _____

I AM AWARE A \$50 CLEAN-UP FEE WILL BE CHARGED IF PARK IS NOT LEFT IN IT'S ORIGINAL CONDITION AND A \$100 DEPOSIT WILL BE REQUIRED FOR ALL FUTURE RESERVATIONS. I FURTHER AGREE THAT IF PARK IS LEFT IN AN UNORDERLY CONDITION A SECOND TIME, ALL FUTURE RESERVATION REQUESTS WILL BE DENIED. _____ (PLEASE INITIAL)

for office use only:

APPROVED DISAPPROVED ADDRESS VERIFICATION _____

DATE _____ CITY OFFICIAL SIGNATURE _____

PARK RESERVATION - RESIDENT

RECEIPT

CITY OF MORRIS

NAME _____

TODAY'S DATE _____

PD CASH \$ _____ or CHECK \$ _____ # _____

PARK RESERVED _____

DATE OF RESERVATION _____

TIME OF RESERVATION _____

A reservation notice, with your name, will be posted in the pavillion on the day of your event. If a problem arises, you can contact the Morris Police Department's Non-Emergency number: 815-942-2131. The Police Department receive a copy of all reservations.

PARK RESERVATION RULES

A \$25.00 FEE MUST ACCOMPANY APPLICATION, PAYABLE TO CITY OF MORRIS. (NON-REFUNDABLE)

LIMITED TO GROUPS OF 25 OR MORE PERSONS

APPLICATIONS WILL BE RECEIVED THE FIRST MONDAY IN APRIL THROUGH THE FIRST MONDAY IN OCTOBER FOR RESERVATIONS MAY 1ST THROUGH OCTOBER 15TH.

ONE (1) RESERVATION IN A 30 DAY PERIOD ALLOWED BY THE SAME PERSON, FAMILY OR GROUP

CITY PARK HOURS ARE 6:00 A.M. TO 10:00 P.M. DAILY NO ALCOHOL IS PERMITTED IN CITY PARKS

******A \$50 CLEAN-UP FEE WILL BE CHARGED IF PARK IS NOT LEFT IN IT'S ORIGINAL CONDITION AND A \$100 DEPOSIT WILL BE REQUIRED FOR ALL FUTURE RESERVATIONS. FURTHER, IF PARK IS LEFT IN AN UNORDERLY CONDITION A 2ND TIME, ALL FUTURE RESERVATION REQUESTS WILL BE DENIED.**

CHAPIN PARK – 222 W. CHAPIN STREET

5 TABLES, GRILL, ELECTRICITY & WATER AVAILABLE

GOODWILL PARK – 700 N. CHAPIN STREET

2 TABLES, 2 GRILLS

GOOLD PARK (LOWER) – ACROSS FROM MORRIS POOL, 308 NORTHERN AVENUE

10 TABLES, PREP TABLE, GRILL, ELECTRICITY & WATER AVAILABLE

GOOLD PARK (UPPER) – ACROSS FROM 1000 UNION STREET

10 TABLES, PREP TABLE, GRILL, ELECTRICITY & WATER AVAILABLE

LIONS PARK – 598 MICHAEL DRIVE

10 TABLES, PREP TABLE, GRILL, ELECTRICITY & WATER AVAILABLE

WEST SIDE PARK - MAIN – 2050 DUPONT AVENUE

10 TABLES, PREP TABLE, GRILL, ELECTRICITY & WATER AVAILABLE

WEST SIDE PARK – SMALL – 2050 DUPONT AVENUE

2 TABLES, 2 GRILLS, BEAN BAGS